

FACILITY VISITS WITH ELECTED OFFICIALS

SCHEDULE A VISIT

CAHF will contact your legislator's office to request the facility visit and then coordinate with your leadership to identify a suitable time for the tour. Legislators are often more available on Fridays and in Oct-Dec when the Legislature is not in session, but depending on the location, tours may be scheduled year-round. Tours can last up to 90 minutes.



PREPARE FOR THE TOUR

- **Know the issues** – CAHF will provide background materials with information about the long-term care profession and corresponding talking points before the visit. We suggest reviewing these materials from CAHF, as well as the legislator's biography.
- CAHF will provide extra folders with materials for you to provide to the legislator and their staff during the visit.
- CAHF will set up a call beforehand with the administrator and other facility staff to prepare for the visit. We will let you know who from the legislator's office and CAHF will be participating.
- Identify one resident to talk to the legislator who can share their experience at the facility.
- Do a "walk through" to get the facility ready and prepare what you want to say and show.

THE TOUR

- Greet the Legislator and their staff. Introduce the legislator to key members of your team.
- Keep the tour simple and tell your story! Point out the unique aspects of your community and show the various methods of care.
- Provide the CAHF-prepared folders and any other relevant information about your facility to the Legislator.
- Take pictures!
- Let your legislator know that you (and CAHF) are available as resources.



FOLLOW-UP

- Share how the visit went and send photos, feedback, or questions to CAHF staff.
- CAHF will send a "thank you" email to the legislator and their staff.
- Keep in touch with the elected officials by email, calls, and attending community events in the district.
- Visit your legislator during the CAHF Spring Advocacy Conference in Sacramento.

Contact Us

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